

## National Composites Centre (NCC) Privacy Notice for 3rd Technical Workshop in Materials Ageing, Performance and Lifetime Prediction

The NCC complies with the Data Protection Act 2018 and UKGDPR. We are registered with the Information Commissioner's Office (ICO) as a Data Controller.

This Privacy Notice explains what personal data is collected, how it is processed and who it will be shared with.

### Why we collect personal data about you

We collect and hold personal data relating to your registration and abstract submission for the 3<sup>rd</sup> Technical Workshop in Materials Ageing, Performance and Lifetime Prediction.

We use this information to:

- Review the abstracts that have been submitted
- Process registration of the attendees
- Communicate information about the event with delegates
- Communicate information about similar future events that might be of interest (where you have provided consent)

Our Lawful Basis for processing is:

- Consent: The data subject has given consent to the processing of their personal data for one or more specific purposes.

### What personal information we collect

- Your full name
- Contact details

- Job Title
- Organisation
- Nationality
- Country of Residence
- Brief Description of Research and Interest Area
- Dietary/Accessibility requirements

## Who we share your information with

We will share data with:

- AWE-University of Surrey Centre of Excellence on Materials Ageing, Performance and Lifetime Prediction
- National Physics Laboratory (NPL)

## How long we keep your information for

We will only keep your information for as long as we need to unless we need to keep it for legal reasons. For the purposes of this processing, we will keep your data for 10 months

## Your rights

You have the right to:

- Ask to see the information we hold about you
- Ask us to change information we hold about you if it is wrong
- Ask us to delete the information we hold about you
- Ask us to limit the way we use your information
- Withdraw your consent (see below)
- Ask for human intervention regarding decisions made about you by a computer
- Complain to the Information Commissioner's Office

## Withdrawal of consent

Where personal data is processed on the lawful basis of consent, you will have the right to withdraw that consent. However, dependent on the purposes that we are process your data withdrawal of consent may affect our ability to provide certain services to you.

## Complaints

If you are unhappy with the way your request was handled or you disagree with a decision made by the NCC regarding your data, you have the right to submit a complaint by contacting the Data Protection Officer (DPO) who will review your complaint.

[Data.Protection@nccuk.com](mailto:Data.Protection@nccuk.com)

If you are not happy with the outcome from the DPO you may wish to contact the Information Commissioner's Office (ICO) at:

The Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF